

STANFORD UNIVERSITY

ENGLISH FOR FOREIGN STUDENTS

Summer Program Application

Intensive Summer Courses in English for Foreign Students - EFS 688 and 688V

July 6 - August 17, 2012

GENERAL INFORMATION

- Summer program dates for **English for Foreign Students Intensive English and Academic Orientation for Foreign Graduate Students (EFS 688)** and **Intensive English and Academic Orientation for International Visiting Scholars (EFS 688V)**: July 6 through August 17, 2012.
- Applicants should be preparing to attend a US university as a graduate student or visiting scholar this year.
- Information about applying for on-campus housing will be sent to you upon acceptance to the program. EFS on-campus housing contract dates are July 5 through August 19, 2012.
- Applications are processed in the order received. You will receive a response to your application within two to four weeks. We will send your acceptance packet by email and will send your I-20 document by air mail. You may request to have your I-20 sent by FedEx, but you must provide us with your FedEx account number (or a credit card number and expiration date) to pay for the delivery. The cost varies depending on the destination, but the average cost is \$35-\$45 USD.
- You may fax your application to English for Foreign Students at (650) 725-9377; however, you must also send the signed original application and supporting documentation by air mail or express courier to the mailing address below.
- General information on other courses and programs offered by **Stanford Summer Session** can be found on the Summer Session website (see below).

STANFORD UNIVERSITY WEBSITES FOR INFORMATION

English for Foreign Students: <http://efs.stanford.edu>

Summer Session: <http://summer.stanford.edu/>

Visitor Information: <http://visitors.stanford.edu> (campus location and maps)

Bechtel International Center: <http://icenter.stanford.edu> (immigration questions, resources for international students & families)

Housing & Dining Services: www.stanford.edu/dept/hds/

TUITION, FEES, AND EXPENSES TO CONSIDER

Expense	688 Program	688V Program
Tuition for EFS course	(6 units) 5208.00	(5 units) 4340.00
Campus Health Service Fee (mandatory)	173.00	173.00
Cardinal Care Health Insurance (if not supplying your own)	846.00	846.00
University Document Fee	100.00	100.00
<i>Average cost of on-campus housing (depends on type of housing chosen)</i>	1250.00	1250.00
Telecommunications Fee (only if living on campus)	56.00	56.00
<i>Books & supplies for EFS (for your information -- not part of university bill)</i>	100.00	100.00
<i>Estimated costs for food & personal expenses (for planning purposes -- not part of your university bill)</i>	1200.00	1200.00
Total (estimated personal expenses included)	\$8933.00	\$8065.00

NOTES: Elective courses (EFS 689) at one or two units each (see brochure or EFS website for examples) will increase tuition. Cost for a total of 7 units is \$6076; for a total of 8, 9, or 10 units, \$8680. We do not recommend exceeding 10 units, due to the intensive nature of the program.

APPLICATION DEADLINE: May 20. Overseas applicants *strongly* urged to apply before May 1.

SEND APPLICATIONS TO:

Mail: English for Foreign Students
Stanford Language Center
450 Serra Mall, Building 30
Stanford, CA 94305-2015 USA

Fax: 650-725-9377

Email: triesen@stanford.edu

FREQUENTLY ASKED QUESTIONS

Which English for Foreign Students program should I choose?

Choose EFS 688 if you have been accepted into a graduate degree program at a US university for Fall 2012. Choose 688V if you've been invited by a US university to be a visiting scholar, visiting researcher or postdoctoral scholar during the next academic year. If you have not been accepted to a graduate program or appointed as a visiting scholar by a US university, we will still consider your application, but you must give a thorough explanation in the personal statement as to why you believe the program is appropriate for you.

Do I have to get a student visa? What if I already have another type of visa?

In order to participate in this program, an international student *must* have an F or J visa. Upon acceptance into the program, the student receives an I-20 form, which will be used to apply for an F-1 visa. Visiting scholars will typically have J visas. Visitors with tourist visas are not permitted to enroll in academic programs of this type.

Is my English good enough?

You should have a minimum of 71 (iBT) or 525 (paper-based test) to qualify for this program. We will accept a TOEIC of 625 or IELTS of 6.5 or higher. If you have not taken either the TOEFL, TOEIC or IELTS, you must send us other documentation as proof of proficiency at that level. See page 4 for more information about documentation.

Can I take other summer courses while I am at Stanford?

It is possible (through a separate application process) but it is not recommended and you are responsible for making sure that the schedule of your other courses does not conflict with your EFS classes. Please be aware that the University's 8-week Summer Session begins June 25, while the EFS 6-week program begins July 6. Therefore, if you take regular Summer Session courses, you will have to arrive two weeks earlier. See the Summer Session website for course details and application procedures: <http://summer.stanford.edu>

Is there any financial aid available?

No, financial assistance is not available at Stanford for short-term study programs like English for Foreign Students. If you are an incoming Stanford graduate student, you might want to check with your academic department about the possibility of funding.

Can I live on campus? How can I obtain on-campus housing?

Yes, on-campus student residences are available for summer students. There is a separate application required. For complete information, please visit the Housing Assignment Services website: <http://housing.stanford.edu>. You will receive further information by email about how to apply for housing. Couples and students with children should apply early, as family housing is limited. Off-campus housing information is available on the Community Housing Services Web site at www.stanford.edu/dept/hds/chs; email: subsidizedhousing@stanford.edu.

When should I arrive? What if I cannot be there by July 6?

The Summer EFS housing and dining contracts begin Thursday, July 5, so you should plan to arrive on campus between the hours of 8:00am and 5:00pm on July 5. The program begins on the morning of Friday, July 6, with mandatory Orientation and Testing. It is very important that you start the program on time. If you *must* arrive late, please inform the EFS office of your late arrival. Housing Assignment Services will also need to be informed of any late arrivals (or early arrivals) if you plan to live on campus. **Please be aware that Wednesday, July 4, is a holiday and university offices will be closed on that day.**

How and when do I pay my fees?

Fees are not generally collected in advance of arrival. Detailed registration and bill paying information will be sent to students upon acceptance. You will not be billed for tuition and associated fees until you arrive and enroll in classes, though housing charges may appear on your bill before you arrive. If you have such charges on your account upon arrival, please pay those fees by July 15.

What is the Document Fee? What is the Telecommunications Fee?

The document fee is a one-time fee, which is charged to all Stanford students. The fee covers the cost of maintaining student records and processing transcripts and other documents related to a student's record. The telecommunications fee is charged to all students living in on-campus housing and it covers the cost of phone and internet services. These fees are not optional.

I have my own health/medical insurance. Do I still have to pay for *Cardinal Care* and the *Campus Health Service Fee*?

International students are automatically enrolled in *Cardinal Care*, Stanford's student health insurance plan, as it is mandatory for all enrolled students to have health/medical insurance that covers them while they are studying at Stanford. Students may request an exception to this rule if they have their own comparable insurance. To do this the student's insurance company must complete an *Insurance Coverage Certification Form* and submit it by June 1. *Cardinal Care* will be waived only if the student's own health insurance plan meets the minimum requirements for coverage, as determined by Vaden Health Center at Stanford. More information about this will be included in the acceptance packet. The *Campus Health Service Fee* is a cost sharing measure and it is mandatory for all Stanford students regardless of their insurance status. For further information see http://vaden.stanford.edu/fees/campus_fees.html.

Will you express mail my acceptance and visa application form?

Your acceptance will be sent by email. We will send your I-20 by FedEx, if you wish *only* if you send us a FedEx account number or credit card number and expiration date to cover the cost. Each envelope costs roughly \$35-\$45 (cost varies from country to country). If you require a hard copy (paper) of your acceptance packet, please let us know.

English for Foreign Students Program 2012

July 6 - August 17, 2012



STANFORD
UNIVERSITY

Application deadline: May 20, 2012

If you are overseas, please apply by May 1, 2012 to allow time for visa processing.

Please select desired program:

- Intensive English and Academic Orientation
For Foreign Graduate Students - 688 (6 units)
- Intensive English for Foreign Visiting
Scholars - 688V (5 units)

Stanford Language Center
English for Foreign Students
450 Serra Mall, Building 30
Stanford, CA 94305-2015

T 650-723-3636
F 650-725-9377

Website: <http://efs.stanford.edu>
Email: triesen@stanford.edu

APPLICANT INFORMATION

Name (exactly as spelled on passport): _____
Last/Family/Surname First/Given Name Middle

Permanent Mailing Address (Residence in home country):

Street Phone (Area Code/Number)

City State/Province Zip Code Country

Email (Please provide an address that you will check regularly from now until the end of August 2012) Fax (Area Code/Number)

DEMOGRAPHIC/MISCELLANEOUS INFORMATION

Female Male
Date of Birth (month/day/year) Birth City and Birth Country Gender

(e.g. Oct 11 9 19 90)

US Social Security Number (last 4 digits only) and/or National Identification Number Single Married
Marital Status

Federal law requires Stanford University to collect and report information on the race and ethnicity of all students. All students are asked to provide the information requested below. The information will be used for analysis and reporting only and the information you provide will be kept confidential.

Are you (select one or more of the following):

- White – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa
- Black or African American – A person having origins in any of the Black racial groups of Africa
- Native Hawaiian or Other Pacific Islander – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
- Hispanic or Latino of any race – Mexican American, Latin American, Puerto Rican, Other Hispanic
- American Indian or Alaskan Native – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment
- I decline to identify my race or ethnic background.

EDUCATIONAL BACKGROUND

Institution Name City/State/Country Dates Attended (MM/YY) Degree Anticipated Graduation/ Graduation Date (MM/YY)

Institution Name City/State/Country Dates Attended (MM/YY) Degree Anticipated Graduation/ Graduation Date (MM/YY)

Languages: _____
List in order of ability; include your native language and English.

ENGLISH BACKGROUND

Graduate Students (688): You must take the Test of English as a Foreign Language. You can find information at www.toefl.org
 On what date did you take, or do you intend to take, the TOEFL? _____ Score (if already taken) _____
 • Please request score report (or photocopy of TOEFL report) to be sent to Stanford.
 • Send us copies of any other official test results concerning your proficiency in English.

Visiting Scholars (688V): You must send us one of the following certificates of English proficiency:
 • TOEFL or TOEIC score report (minimum TOEFL 71 / 525; TOEIC 625; IELTS 6.5).
 • Certificate from an intermediate to advanced course completed in an English-speaking country.
 • Evaluation by an English professor, stating that your English proficiency is sufficient to achieve a TOEFL score above 71 / 525.

STANFORD ATTENDANCE

Have you applied to Stanford for the 2012 Autumn Quarter? Yes No
 Have you been admitted? Yes No Will you attend? Yes No
 Have you previously attended Stanford on any basis? Yes No If yes, when? _____
 If you attended Stanford under another name, please print name here _____

APPLICATIONS TO OTHER UNIVERSITIES

Have you applied to another US university for the 2012-2013 academic year? Yes No Have you been admitted? Yes No
 If yes, to which university? _____ Major/Department _____ Date degree expected _____
 On what date does your university expect you to begin in autumn? _____

HEALTH INSURANCE

Current health insurance coverage is required of all registered students. International students are automatically enrolled in Stanford's health insurance plan, unless they have proof of comparable US coverage. Information on how to *wave* Stanford's student health insurance plan will be sent in the acceptance packet.

EMERGENCY CONTACT

Please provide contact information for a relative/friend that we can notify in the event of an emergency.

Name _____
 Last/Family First Middle
 Address _____
 Street

 City State/Province Zip Code Country

 Email Relationship Phone (Area Code/Number)

REGISTRATION PLANS

EFS 6-week Summer Program **Other Summer Session Courses for Credit (8-week program)**

HOUSING PLANS

I want to live on campus. I will be living off campus.

CITIZENSHIP INFORMATION

US Citizen or Dual Citizen US Permanent Resident (Green Card Holder)
 International Student; Country of Citizenship _____

Personal Statement: Please include a statement in English indicating your purpose and general plan for study or visit in the US as it relates to your long-term professional goals. Please be as specific as possible. Use a separate sheet of paper.

APPLICANT Your signature below indicates that the information provided is, to the best of your knowledge, complete and accurate.

Signature _____ Date _____

Keep this page for your information

APPLICATION PROCEDURE AND CHECK LIST FOR STUDENTS

1. Read the program information and select the program you wish, either EFS 688 or 688V.
2. Read the General Information (page 1) and review the Frequently Asked Questions (page 2).
3. Fill out the application form completely (pages 3 & 4). Don't forget to sign the bottom of page 4.
4. Write your short personal statement on a separate sheet or use the space below.
5. Fill out the declaration of finances (even if you already have a visa) and sign the completed form.

6. PLEASE MARK HERE THAT YOU ARE SENDING US THE FOLLOWING ITEMS.

- Completed Application form and Declaration of Finances form.
- TOEFL score report (copy okay) **or** other verification of English proficiency.
- Personal statement (a statement in English indicating your purpose and general plan for study or visit in the U.S).
- Copy of admissions letter from a US university.
- Bank account statement or sponsor letter guaranteeing funds -- in English only-- (for I-20).
- Photocopy of identification page of your passport and those of your dependents (if applicable).
- Did you verify the accuracy of the information and sign?
- One mailing label with your name and the address where you would like to receive your I-20, if applicable.
- Optional: For express delivery of I-20 document, please provide a FedEx account number or credit card number and expiration date. A FedEx account can easily be created on the FedEx website: <http://fedex.com/>. The package delivery will cost approximately \$35-\$45, depending on the destination. We normally send I-20 documents by regular post, and will not send by FedEx unless we have a guarantee of payment from you.

WARNING: note that incomplete applications cannot be processed.
Did you use the above checklist?

**Declaration of Finances
International Summer EFS Program Participant
Stanford University 2012**

The following information is to be submitted by all non-US resident students wishing to enroll at Stanford's Summer EFS Program. Before we can issue an I-20 (Certificate of Eligibility for F-1 Student Visa), we need complete documentation that you have the financial resources to meet your educational and living expenses for the entire period of proposed study. Please include all sources of support. Enter all amounts in US dollars. **Submit this form and all supporting documents, including a copy of your passport, to the EFS Office.** All students will receive an I-20 unless mandated to receive a DS2019. *Failure to enroll during the expected period of studies will violate your legal status in the United States.*

•NAME (exactly as shown in passport)
Last (family/surname): _____ First (given name): _____ Middle: _____
(if applicable)

•GENDER: Male Female •DATE OF BIRTH: _____ •BIRTH CITY: _____ •BIRTH COUNTRY: _____
month/day/year

•COUNTRY OF CITIZENSHIP: _____ •EMAIL: _____

•HOME COUNTRY PHONE NUMBER: _____ •FAX NUMBER: _____

•NAME AND LOCATION OF SCHOOL OR EMPLOYER: _____

• I will need a visa document for my dependent(s). Yes No

NOTE: If you are bringing dependents who will need to apply for an F-2 or J-2 visa, it is necessary to provide the following information on a supplemental sheet: Name (as on passport), relationship to you (spouse or child), date of birth, city and country of birth, citizenship, and foreign residence address (if different from yours). Be sure to include photocopies of the passports of your dependents.

Permanent Home Country Address (must be a residence)

•ADDRESS: _____

•CITY/PROVINCE: _____ •COUNTRY: _____ •POSTAL CODE: _____

Will you already be in the US immediately prior to attending Stanford Summer Session on a visa document that Stanford did not generate for you (for example attending another school, working, visiting family, etc.) ?

YES - If YES, complete next two questions.

1. Indicate on which visa you will have entered the US (*circle one*):
F-1 F-2 J-1 J-2 H-1 H-4 L-1 B-1 B-2 Other: _____ Expiration Date _____
mm/dd/yy

2. Indicate the purpose for your stay in the US: Study Work Other: _____

3. If you currently have an F1 / F2 visa, please provide your SEVIS ID #: _____

NO - If NO, indicate your expected date of arrival: _____

WARNING: If your plans are to attend another school after completing the EFS Summer Program, you must enter the US using a visa stamp issued specifically to study at Stanford, along with the I-20 issued by Stanford. After completing your studies at Stanford, your I-20 record will be transferred to the next school. If you're studying at another school before Stanford, you must have your I-20 record transferred from that school to Stanford. Please notify us if that is the case.

Program Expenses

We (English for Foreign Students and Bechtel International Center) are required by the United States Immigration & Naturalization Service to verify that all international students have sufficient financial resources to support themselves at Stanford before we issue the I-20 (or the DS2019). Please indicate your anticipated program expenses below (see front page of this application for program fees and expenses).

Total number of units for which you intend to enroll during summer	Units:
Tuition, Fees, Books	\$
Health Insurance	\$
Room, Board, Living Expenses	\$
TOTAL COST OF PROGRAM	\$
Please Indicate Your Current Level of Study	<input type="radio"/> Undergraduate <input type="radio"/> Graduate

*For visa purposes, expenses are based upon an average cost of tuition, fees, room, board and living expenses for a single individual.

Financial Resources

Proof of funding documents must be 1] attached to this application (original documents ONLY); 2] shown in US dollars and 3] be in English. If documents are not in English you must provide an *official* English translation. For personal, family, or personal sponsor resources, provide original or certified bank statements or certified letters from banking officers, attesting to Total Cost of Program (see above) and ability to meet these costs. For Company, Government or Institutional Sponsor/Award, provide original certified letter on official letterhead attesting to Total Cost of Program (mentioned above) and US dollar amount of sponsorship or award. For all other funding, attach proof of funding and letter of explanation of the funding source.

NOTE: if you are bringing dependents, you must provide proof of an additional \$334 per month per child and \$1380 per month for your spouse.

Please provide the amount of funds you will have available to you to meet your expenses during Summer EFS Program. *Amount of funds must be shown in \$US dollars.*

- Personal Savings Amount \$ _____
- Parents / Sponsor Amount \$ _____
- Sponsoring Organization, Firm, or Government Amount \$ _____ Specify Type: _____
- Other Financial Resource Amount \$ _____ Specify Type: _____

Certification and Mailing Information

This form cannot be processed without your signature which certifies that all information on this form and attached documentation is true and complete. By signing this, I understand that my certificate of eligibility will not be mailed to me until verification of all sources of program funding have been received. *Faxed copies of documentation are not acceptable.*

•Signature of Applicant: _____ •Date: _____

Mailing Address:

- Address: _____
- City/Province: _____ •Country: _____
- Postal Code: _____ •Phone Number at Mailing Address: _____

Express Mail Service

All certificates of eligibility will be sent standard airmail, which can take as long as two weeks to get overseas. We encourage students to take advantage of our express mail service. If you would prefer your document to be express mailed to you, you must be in an area that is serviced by FedEx and you are responsible for all costs of the express mailing. Please provide a credit card number (MasterCard or VISA only) and information below.

- Name on Card: _____ •Card Type: MasterCard VISA
- Account Number: _____ •Expiration Date: _____
- Signature of Card Holder*: _____

*I agree to responsibility and payment of all charges for documentation requested. If the package sent is lost or misdirected, I understand that it is my responsibility to pursue the issue directly with FedEx, upon receipt of the tracking number from Stanford.